

Policy and Procedures Manual

Title: Job Description – Staff Physical Therapist Reference #: HR-923

Effective Date: 1.2011 Responsible: All Licensed Professional Staff Next Review Date: 2.2017

Summary: Perform patient evaluations and treatment with the highest professional standards.

Education & Experience: Graduate of physical therapy program accredited by the American Physical Therapy Association and licensed in the State of Oregon. Undertakes continuing education to remain proficient and current.

Reports To: Rehab Services Manager, Clinic Director

Supervises: Physical Therapy Assistants and Rehabilitation Aides

Physical Requirements: Able bodied with the ability to assist with patient lifting, positioning, and transfer activities as needed. Occasional lifting of 50-100# required for patient transfers. Individual demonstrates proper body mechanics while bending and lifting.

Duties & Responsibilities:

- 1. Assist in interviewing & orientation of new physical therapy personnel;
- 2. Monitors performance and contributions to annual reviews of office staff and aides;
- Does not breach patient confidentiality;
- 4. Has a positive influence on others. Treats patients with respect;
- 5. Demonstrates effective communication methods, either written, verbal, non-verbal, or electronic, with patients and co-workers for exchanging information and opinions constructively;
- 6. Safely performs initial evaluations, including outlining treatment programs and goals, using standardized measures whenever available. Establishes a diagnosis for physical therapy, identifies risks of care, and makes appropriate decisions based upon the evaluation and current available information;
- 7. Perform re-evaluations on patients at least once every thirty days, updates and adjusts the physical therapy intervention as appropriate;
- 8. Monitor, supervise and be responsible for all physical therapy treatments done for the patients under his/her care;
- Documents appropriately, accurately and in a timely manner: patient initial evaluations, re-evaluations, daily treatment notes, monthly progress notes, DC summaries and charges/procedures;
- 10. Keep aware of current rules and regulations, utilizes assistive personnel in according with legal boundaries;
- 11. Participate in and attend in-service training for all staff;

© PT Northwest 2013 Page 1 of 2



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- 12. Consult with patients and families to ensure understanding of physical therapy treatment administered, and plans for discharge after expected outcomes have been achieved or documented rational for discharge when outcomes have not been achieved.;
- 13. Consult with referring physicians to ensure high standards of rehabilitation services;
- 14. Consult with Clinic Director and/or other therapists to ensure adequate treatment strategies; and
- 15. As the need arises, start and/or direct new programs which add to the value of PT Northwest, LLC.

Agency will make all necessary efforts to ensure this position complies with any applicable federal and state laws.

Form Name & /Number or Attachment Name (If Applicable):

Approvals: PT Northwest Policy Committee

Review History (No Changes): 1.2012, 1.2013, 1.2014, 2.2015, 2.2016

Revision History: mo/year

Policy, Procedure or Protocol Cross Reference Information:

 $\textbf{Source/References: CMS - §} 482.56(a)(2); \ \textbf{TJC} - \text{HR.} 01.02.01, \text{HR.} 01.02.07, \text{HR.} 01.06.01, \text{HR.} 01.07.01, \text{LD.} 03.06.01, \text{LD.} 04.01.05$

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